



Designation: English Teacher

Department: MYP/DP

Reporting Officer: DP Coordinator

Job Responsibilities:

Teaching

- Demonstrate through collaboration, planning and teaching, the IB and MYP/DP framework of concepts within contexts, and inquiry-based learning that is balanced with specific skills of 'how to learn', leading learning towards the IB vision and the aims of individual subject areas and that incorporates interdisciplinary teaching and learning
- Plan and develop the schedule of work. Upload to the assigned portal, Google Doc and Managebac
- Tactical design of related worksheets/ provide consultation to students regularly.
- Design and develop formative and summative assessment reports
- Grade student's work and compile student's results. Evaluate to seek improvement.
- Monitor and report student's performance and progress

Extended professional role:

- Participate in professional duties as necessary outside of the scope of the school day (e.g. Field trips, professional development on weekends as needed, and after school meetings as required)
- Lead/coach an after school CCA (co-curricular activity)
- Provide any other reasonable duties delegated by the School

Relationships

- Develop trust and effective relationships with all students in the classes and their parents
- Establish supportive, collaborative, and positive working relationships with all other members of staff
- Become a positive presence across the whole school and a representative of it within its wider community

Requirements:

- Candidate must possess at least Bachelor's degree/Post Graduate Diploma, NIE/Professional Degree in Language Studies or equivalent
- At least 2 Year(s) of working experience in the related field is required for this position.
- MYP/DP IB experience preferred.