



MYP/ DP Business Management Associate Teacher

Job Description:

- Conduct relevant classes (Business Management) for Middle and/or Senior School in International Baccalaureate Middle Years and/or Diploma Program
- Plan and develop the schedule of work. Upload to the assigned portal, Google Doc and Managebac.
- Tactical design of related worksheets/ provide consultation to students regularly.
- Design and develop formative and summative assessment reports
- Grade student's work and compile student's results. Evaluate to seek improvement.
- Monitor and report student's performance and progress
- Prepare for unit assemblies and one unit exhibition per year
- Organize and carry out school curricular and extracurricular activities as assigned
- Provide consultations and motivate students positively to achieve set-goals

Requirements:

- Candidate must possess at least Bachelor's Degree/Post Graduate Diploma/Professional Degree in Business Management and/ or equivalent.
- At least 2 Year(s) of working experience in the related field is required for this position.
- Experience in teaching Business Management to international students is preferred.
- Experience in IB Education is preferred.
- BTEC Lecturer currently teaching is welcomed to join as associate teacher